

# **BOARD OF CONTRACT AND SUPPLY**

## **AGENDA**

### **CITY COUNCIL CHAMBERS**

**MONDAY, OCTOBER 21, 2013**

**2:00 O'CLOCK P.M.**

**A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.**

**FROM ARIANNE LYNCH, DEPUTY CHIEF OF STAFF, OFFICE OF THE MAYOR:**

1. Dated October 11, 2013, recommending The Providence Plan, sole bidder, for Fiscal Agency Services, in a total amount not to exceed \$75,000.00 over 3 years. (Minority Participation is 0%)

**FROM CLARENCE A. CUNHA, ACTING CHIEF, FIRE DEPARTMENT:**

2. Dated October 4, 2013, recommending Comstar, Inc., low bidder, for Emergency Medical Service Billing, in a total amount not to exceed 3% Collection Rate for 36 months with two (2) optional twelve (12) month extensions. (Minority Participation is 0%)
3. Dated October 10, 2013, recommending American Fire Equipment Co., low bidder, for Landing Pads for Sliding Poles (25), in a total amount not to exceed \$4,875.00. (Minority Participation is 0%) (101-303-54830)
4. Dated October 8, 2013, recommending Maritime Solutions, Inc., sole bidder, for Inflatable Boats, in a total amount not to exceed \$11,318.00. (Minority Participation is 0%) (101-303-54830)
5. Dated October 8, 2013, recommending American Fire Equipment Co., sole bidder, for SCBA Replacement Cylinders, in a total amount not to exceed \$20,300.00. (Minority Participation is 0%) (101-303-52934)
6. Dated October 8, 2013, recommending Fire Tech & Safety of New England, sole bidder, for Cutters Edge Saws and Chains, in a total amount not to exceed \$6,320.16. (Minority Participation is 0%) (101-303-54830)
7. Dated October 8, 2013, recommending the following bidders, for Firefighter Personal Protective Equipment, in a total amount not to exceed \$333,596.50. (Minority Participation is 0%) (250-303-52820)

Firematic Supply Co., Inc.	\$155,328.00
Firetech & Safety of New England	\$15,293.50
American Fire Equipment Co., Inc.	\$7,200.00
Shipman's Fire Equipment Co., Inc.	\$155,775.00

8. Dated October 4, 2013, recommending American Fire Equipment Co., Inc., low bidder, for Scott Self Contained Breathing Apparatus (SCBA Parts), in a total amount not to exceed \$10,426.23. (Minority Participation is 0%) (101-303-52934)

**FROM ROBERT F. MC MAHON, SUPERINTENDENT, DEPARTMENT OF PARKS AND RECREATION:**

9. Dated October 11, 2013, recommending Probuilt Construction, low bidder, for Wallace Street Park Shade Structure, in a total amount not to exceed \$8,700.00. (Minority Participation is 0%) (WARD 15 CDBG)
10. Dated October 11, 2013, recommending Neutaconkanut Hill Conservancy, sole bidder, for Neutaconkanut Hill Management Plan, in a total amount not to exceed \$10,000.00. (Minority Participation is 0%) (828-828-53400)

**FROM BOYCE SPINELLI, GENERAL MANAGER, WATER SUPPLY BOARD:**

11. Dated October 7, 2013, recommending the following bidders, for Plant Parts for use at the Water Treatment Plant (Blanket 2013-2015), in a total amount not to exceed \$150,000.00 for 3 years. (Minority Participation is 0%) (601-530-54797)  
  
Barlett & Brillon, LLC  
D.L. Thurott, Inc.  
Process Distributors, Inc.  
Chemco Systems  
USA Blue Book
12. Dated October 3, 2013, recommending CCRB, sole bidder, for Concrete Fence Posts for Scarf Rail Fence (Blanket 2013-2015), in a total amount not to exceed \$25,000.00 a year for 2 years. (Minority Participation is 0%) (848-848-53401)
13. Dated October 10, 2013, recommending Century Bank, sole bidder, for RFP for Short Term Line of Credit Borrowing up to \$5,000,000.00 plus interest, in a total amount not to exceed \$120,000.00. (Minority Participation is 0%) (848-848-52209)

**FROM JUDITH PETRARCA, PURCHASING ADMINISTRATOR, SCHOOL DEPARTMENT:**

14. Dated October 10, 2013, recommending the following bidders, for Plumbing Supplies for PCTA/Federal Programs/Perkins, in a total amount not exceed \$13,582.57. (Minority Participation is 0%) (PERKINS GRANT)  
  

Simon's Supply Co., Inc.	\$3,907.79
Seekonk Supply	\$7,551.50
15. Dated October 7, 2013, recommending East Bay Educational Collaborative, sole bidder, for RFP for Title I Services to Assist Teachers in Developing Effective Instructional Practices in Mathematics and Science at the Academy of Career Exploration/Federal Programs-Title I, in a total amount not to exceed \$55,400.00. (Minority Participation is 0%) (TITLE I)
16. Dated October 9, 2013, recommending Graphic Image, Inc., low bidder, for RFP for Printing of Connections Newsletter-Federal Programs-Title I, in a total amount not to exceed \$15,032.00. (Minority Participation is 0%) (TITLE I)

**COMMUNICATIONS**

17. Commissioner of Public Safety Pare, under date of September 30, 2013, requesting approval of a revised contract, with New World Systems, Inc., for Software Maintenance and Support Services, for FY 2014 and FY 2015, reducing the original maintenance contract for FY 2014 to \$416,382.00, but an additional \$10,000.00 service is needed for the integration of the Emergency Medical Services billing, total savings will be noticed in FY 2015, with the maintenance contract totaling \$329,782.00, for a total amount not to exceed \$756,165.00 for FY14 & FY15 (a total savings of \$96,599.00). (101-301-52911)
18. Acting Director of Public Works Bombard, under date of October 15, 2013, requesting approval to Authorize File Sharing Service Fee Roadway Improvements Projects for 2013, with BETA Group, Inc., the fee is for online service for sharing and storing documents amongst the many consultants, contractors and city employees working on the construction of the Roadway Improvement Programs, BETA purchased the service from File Genius and is seeking reimbursement, in a total amount not to exceed \$1,339.00. (ROAD BOND FUNDS)
19. Acting Director of Public Works Bombard, under date of October 16, 2013, requesting approval of Change Order No. 4, with Engineering Consulting Services, for Road Improvements Projects Phase 2, for the design plans for the paving of Shipyard Street and landscaping the median on Huntington Avenue, and it also includes sewer camera inspection to identify the cause of sinkhole on Orms Street, in the amount of \$21,000.00, for new adjusted total amount not to exceed \$604,705.00. (ROAD BOND FUNDS)
20. Acting Director of Public Works Bombard, under date of October 16, 2013, requesting approval of Change Order No. 1, with J. H. Lynch and Sons, Inc., for 2103-2015 Road Improvement Program Contract 2, for lining a stretch of sewer on Melrose Street to resolve a sinkhole issue prior to final paving, and will expand the road repair to Ocean Street, in the amount of \$148,000.00, for a total new adjusted amount not to exceed \$3,279,678.47. (ROAD BOND FUNDS)
21. Superintendent of Parks McMahon, under date of October 15, 2013, recommending approval of a Change Order, with Cues, for additional repairs for forestry bucket truck #2174, in an amount of \$874.64 needed for the cost to repair the damage to the fiberglass on the boom, for a total new adjusted amount not to exceed \$5,063.09. (101-702-52912)
22. General Manger of Water Supply Board Spinelli, under date of October 9, 2013, recommending approval to Authorize the Providence Water Supply Board to extend its contract for RFP for Appraisal Services, for an additional two (2) years at no additional cost, with Valuation Concepts, Inc., Peter M. Scotti & Associates, Integra Realty Resources, Andolfo Appraisal Associates and William E. Coyle, to date Providence Water has only expended \$133,700.00 of the original \$300,000.00 contract award. (879-879-52250)

23. School Purchasing Administrator Petrarca, under date of October 8, 2013, requesting approval of a Change Order #2, for Food Service Operations and Management Services-School Department Lunch Program, with Sodexo Management, for additional charges for the USDA Fresh Fruit and Vegetable Program Grant for the 2013/2014 school year, Sodexo purchase the products and payment is made on invoices submitted, and the School Department is reimbursed by the USDA, in the amount of \$602,472.00, for total new adjusted amount not to exceed \$14,365,408.00 for the 2013/2014 school year. (Minority Participation is 0%) (FRESH FRUIT AND VEGETABLE PROGRAM)
24. School Purchasing Administrator Petrarca, under date of October 3, 2013, requesting approval of Change Order #1, for RFP for Security Guard Services 3-Year Blanket, with Madison Security Group, Inc., in the amount of \$4,900.00 per year for 3 years, needed to supply security for the Adult Education Program that takes place at PCTA, for a new adjusted total amount not to exceed \$99,700.00 for 3 years. (Minority Participation is 0%) (LOCAL)
25. School Purchasing Administrator Petrarca, under date of October 10, 2013, requesting approval to reject all bids received, for RFP for Title I Tutoring Service to Eligible Private School Children/Federal Programs-Title I, revised specs will be issued.

**B. OPENING OF BIDS:**

1. DEMOLITION OF 18 VAN BUREN STREET, A THREE STORY WOOD STRUCTURE – DEPARTMENT OF INSPECTIONS AND STANDARDS.
2. SACKETT STREET PARK ASPHALT PAVING PROJECT – DEPARTMENT OF PARKS & RECREATION.
3. RICHARDSON STREET PARK BALLFIELD DUGOUT IMPROVEMENTS – DEPARTMENT OF PARKS & RECREATION.
4. RICHARDSON STREET PARK BALLFIELD OUTFIELD IMPROVEMENTS – DEPARTMENT OF PARKS & RECREATION.
5. POOL DEMOLITION SERVICES – DEPARTMENT OF PARKS & RECREATION.
6. AUTO BODY/COLLISION REPAIRS (BLANKET 2013-2015) – DEPARTMENT OF PUBLIC PROPERTY.
7. TASK FORCE TIP NOZZLES – FIRE DEPARTMENT.
8. ON-DEMAND BICYCLE SHARING PROGRAM – MAYOR’S OFFICE.
9. CONSOLIDATED AUTOCLAVE COMPUTER CONTROL SYSTEM UPGRADE – WATER SUPPLY BOARD.
10. RFP FOR APPLICANT TRACKING AND JOB POSTING SYSTEM/ONE YEAR CONTRACT WITH TWO-1 YEAR OPTIONS/LOCAL – SCHOOL DEPARTMENT.

11. RFP FOR CONSULTANT SERVICES FOR THE DEVELOPMENT OF PERFORMANCE ASSESSMENT FOR ACADEMIC YEARS 2013-2014 AND 2014-2015/FEDERAL-NELLIE MAE EDUCATION FOUNDATION FUNDING – SCHOOL DEPARTMENT.
12. RFP FOR PARENT/FAMILY LIAISON SERVICE/FEDERAL-TITLE I – SCHOOL DEPARTMENT.
13. RFP FOR TITLE II PROFESSIONAL DEVELOPMENT SERVICES TO ELIGIBLE PRIVATE SCHOOL EDUCATIONAL PERSONNEL/FEDERAL PROGRAMS-TITLE II – SCHOOL DEPARTMENT.
14. RFP FOR CONSULTANT SERVICE FOR THE FACILITATION OF EXPANDED LEARNING OPPORTUNITIES AND CAREER AND TECHNICAL EDUCATION PATHWAYS FOR 2013-2014 AND 2014-2015/FEDERAL PROGRAMS-NELLIE MAE EDUCATION FOUNDATION FUNDING – SCHOOL DEPARTMENT.
15. LOCKERS/LOCAL – SCHOOL DEPARTMENT.
16. RFP FOR SPORTS EQUIPMENT/FEDERAL PROGRAMS-PERKINS GRANT – SCHOOL DEPARTMENT.
17. RFP FOR AUTOMOTIVE SUPPLIES FOR PCTA HIGH SCHOOL/FEDERAL PROGRAMS-PERKINS GRANT – SCHOOL DEPARTMENT.
18. INTERESTED SUPPLIERS OF SNOW/ICE CONTROL SERVICES – DEPARTMENT OF PUBLIC WORKS.

**C. ADVERTISEMENTS:**

**TO BE OPENED ON NOVEMBER 4, 2013:**

**HEALTHY COMMUNITIES OFFICE**

DRUG FREE COMMUNITIES MENTORING EVALUATION/STRATEGIC PLANNING CONSULTANT.

**SCHOOL DEPARTMENT**

RFP FOR TITLE II PROFESSIONAL DEVELOPMENT SERVICES TO ELIGIBLE PRIVATE SCHOOL PERSONNEL AT BLESSED SACRAMENT, BISHOP MC VINNEY AND ST. AUGUSTINE/FEDERAL PROGRAMS-TITLE II.

**TO BE OPENED ON NOVEMBER 18, 2013:**

**DEPARTMENT OF INSPECTION AND STANDARDS**

DEMOLITION OF 163 POMONA AVENUE, A ONE STORY WOOD STRUCTURE WITH ATTACHED GARAGE.

DEMOLITION OF 20-22 HARVARD AVENUE, A THREE STORY WOOD STRUCTURE.

**FIRE DEPARTMENT**

STATION UNIFORMS.

AIR ASPIRATING FOAM NOZZLES AND EDUCTORS.

GASOLINE POWERED FANS.

**WATER SUPPLY BOARD**

ARCHITECTURAL/ENGINEERING SERVICES (BLANKET 2013-2016).

PURCHASE OF A 2014 FRONT END LOADER BACKHOE.

**TO BE OPENED ON DECEMBER 2, 2013:**

**SCHOOL DEPARTMENT**

RFP FOR E-RATE PRODUCTS AND SERVICES-PROGRAM YEAR 17-7/1/2014-6/30/2015/TECHNOLOGY. (A MANDATORY PRE-BID CONFERENCE WILL BE HELD ON TUESDAY, NOVEMBER 5, 2013 FROM 10:00 AM TO 12:00 NOON IN SCHOOL BOARD ROOMS B & C, 3<sup>rd</sup> FLOOR, ROBERTI ADMINISTRATION BUILDING, 797 WESTMINSTER STREET, PROVIDENCE, RI 02903)

**The foregoing Committee may seek to enter into Executive Session.**